

# LMPC DAY SCHOOL REGISTRATION SCHEDULE:

## **TUESDAY, JANUARY 19:**

**Registration packets will be placed in folders for all children who are currently enrolled at LMPC Day School.** Please drop off completed packets and fees to the Day School office. **Deadline** to return packets and fees for currently enrolled children is **Wednesday, January 27<sup>th</sup> by 5:00pm.**

## **MONDAY, FEBRUARY 1:**

**Infant I and Infant II** families who are eligible for a spot will be contacted to come and pick up a Registration Packet. **Deadline** to return packets and fees for Infant I and Infant II children is **Wednesday, February 3<sup>rd</sup> by 5:00pm.**

## **TUESDAY, FEBRUARY 2:**

**Toddler I and Toddler II** families who are eligible for a spot will be contacted to come and pick up a Registration Packet. **Deadline** to return packets and fees for Toddler I and Toddler II children is **Thursday, February 4<sup>th</sup> by 5:00pm.**

## **WEDNESDAY, FEBRUARY 3:**

Families of **2 year olds** who are eligible for a spot will be contacted to come and pick up a Registration Packet. **Deadline** to return packets and fees for 2 year old children is **Friday, February 5<sup>th</sup> by 5:00pm.**

## **THURSDAY, FEBRUARY 4:**

Families of **3 year olds** who are eligible for a spot will be contacted to come and pick up a Registration Packet. **Deadline** to return packets and fees for 3 year old children is **Monday, February 8<sup>th</sup> by 5:00pm.**

## **FRIDAY, FEBRUARY 5:**

Families of **4 year olds** who are eligible for a spot will be contacted to come and pick up a Registration Packet. **Deadline** to return packets and fees for 4 year old children is **Tuesday, February 9<sup>th</sup> by 5:00pm.**

During registration, if a space is available and offered to you, payment and registration forms must be submitted before the communicated deadline to hold your child's space for the upcoming school year. **We will not be able to hold spaces due to lack of payment or incomplete forms.** If you do not wish to accept the space offered, you are under no obligation to pay a registration fee.

Once the parent is notified of an available space, acceptance and registration forms and fees must be received within the designated time frame. If a parent declines the space, the child's name will be marked off the list. If a parent wishes for their child to stay on the waiting list, a new form and fee will be required. Once a new form and fee are received, the child will be placed at the bottom of the wait list.

If parent(s) fail to respond to our communications within the designated time frame, we will assume that you are no longer interested, and your child's name will be marked off the waiting list.

